

# NORTH HERTFORDSHIRE DISTRICT COUNCIL

## DECISION SHEET

Meeting of the Letchworth Committee held as a Virtual Meeting  
on Wednesday, 17th June, 2020 at 7.30 pm

### 1 WELCOME AND INTRODUCTION

The Committee, Member and Scrutiny Manager welcomed everyone to this virtual Letchworth Committee that it is being conducted with Members and Officers at various locations, communicating via audio/video and online.

She then gave guidance regarding the following:

- Attendance;
- Live Streaming;
- Noise interference;
- Rules of Debate;
- Voting,

### 2 ELECTION OF A CHAIR FOR 2020/21

**RESOLVED:** That Councillor Gary Grindal be appointed as Chair of the Letchworth Committee for the Civic Year 2020/21.

Councillor Gary Grindal took the Chair.

### 3 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Kate Aspinwall.

### 4 ELECTION OF A VICE-CHAIR FOR 2020/21

**RESOLVED:** That Councillor Helen Oliver be appointed Vice-Chair of the Letchworth Committee for the Civic Year 2020/21.

### 5 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

### 6 CHAIR'S ANNOUNCEMENTS

- (1) The Chair welcomed everyone to this virtual meeting of the Letchworth Committee, particularly those who had come to give a presentation.
- (2) The Chair thanked former Councillor Deepak Sangha, who had resigned as a Councillor his work for the Letchworth Community over many years.
- (3) The Chair thanked Amelia McNally who had previously been clerk to the Committee for her help.
- (4) The Chair advised that, in accordance with Council policy, this meeting was being audio recorded as well as filmed. The audio recordings would be available on Mod.gov and the film recording via the NHDC Youtube channel.

- (5) Members were reminded to make declarations of interest before an item, the detailed reminder about this and speaking rights was set out under Chair's Announcements on the agenda.

## 7 LETCHWORTH GARDEN CITY BID MANAGER

Prior to the item being discussed Councillor Levett advised, for clarification, that he had two businesses operating in the Town Centre.

Mr Chris Wilson, Letchworth Garden City BID Manager had given his apologies that he was unable to attend this meeting.

He had provided a document entitled Online Guide to reopening Letchworth Businesses and written update that was read out by the Assistant Community Engagement Officer.

The Chair thanked the Assistant Community Engagement Officer for presenting Chris Wilson's update.

## 8 PUBLIC PARTICIPATION - GREENCARE NORTON

Mr Ray Wilson, Greencare Norton thanked the Chair for the opportunity to address the Committee in support of the grant application.

The Chair thanked Mr Wilson for his presentation.

## 9 PUBLIC PARTICIPATION - LETCHWORTH GARDEN CITY HERITAGE FOUNDATION

Prior to the item being discussed Councillor Terry Hone declared a declarable interest in that he was a member of the board and trustee of Letchworth Garden City Heritage Foundation.

Prior to the item being discussed Councillor Helen Oliver declared a declarable interest in that she was a member of the board and trustee of Letchworth Garden City Heritage Foundation.

Mr Alistair Stewart, Head of Grants, Partnerships and Community Services, Letchworth Garden City Heritage Foundation, thanked the Chair for the opportunity to update the Committee on the work undertaken during the Covid-19 pandemic.

The Chair thanked Mr Stewart for his presentation and for the work that the Letchworth Heritage Foundation has been undertaking.

## 10 GRANT APPLICATION - GREENCARE NORTON

**RESOLVED:** That, subject to a satisfactory quote being received, grant funding of £2.500 be awarded to Greencare Norton to provide disabled accessibility the allotment plots at Norton from the following budgets:

- £2,360 from the 2019/20 carry forward budget
- £140 from the 2020/21 budget.

**REASON FOR DECISION:** To improve services provided by local organisations and groups which are accessed by the community,

## 11 GRANTS AND COMMUNITY UPDATE

**RESOLVED:**

- (1) That the Committee formally thank the Community Engagement Team for their hard work, particularly over the period of the pandemic.

- (2) That the actions taken by the Community Engagement team to promote greater community capacity and well-being for Letchworth be endorsed.

**REASON FOR DECISIONS:** To ensure the Committee is kept informed of the work of the Community Engagement Team.

## **12 WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS**

The Chair Led a discussion regarding Ward Matters and Outside organisations. The following issues were discussed:

- Letchworth Settlement
- Proposed Bandstand on Norton Common
- Letchworth Organisations
- Food Rescue and Delivery
- Letchworth Community
- Roadworks
- Councillor Surgery
- Committee, Member and Scrutiny Team and IT Department

**RESOLVED:** That the Community Engagement Team continue to engage with the Letchworth Settlement to offer support wherever possible and signpost to other organisations that may also be able to assist and that they keep the Members of the Committee updated.